

Annual General Meeting: Canadian Parents for French, Terrace Chapter

May 30, 2018 – Cafenara

CALL TO ORDER 7:10 p.m.

Present: Sarah Grielens, Suzanne Bitzer, Amy Klepetar, Seth Downs and Carolyn DeFreitas.

By proxy: Katherine Pratt, Shelley Potter, Bruce LaHaie and Pierre-Michel Grielens

APPROVAL OF AGM MINUTES from May 25, 2017

Moved by Sarah Grielens and seconded by Suzanne; all in favour.

PRESIDENTS REPORT

Delivered by Sarah Grielens:

- We accomplished the goal of increasing membership- from 37 to 52 members;
- The chapter now has a web presence to be proud of, thanks to Katherine Pratt;
- Most successful event of the year was the winter festival at Onion Lake. We estimated over 200 families in attendance. We appreciate the work accomplished by Amy Klepetar who liaised with the x-country ski club & Kitimat CPF to make this such a success;
- Looking to prioritize hosting SD#82 Regional Concours 2019. Ensuring clear communication with our regional Chapters and the School District to make it an opportunity for our students to shine.
- Next year: Continue growing our memberships, provide activities that engage our older student population and collaborate with teachers/administrators of the middle and high school.

Motion to accept the President's Report: Carolyn; seconded Seth; all in favour. Thank you to Sarah for jumping in to the work of President. We appreciate her time, energy and enthusiasm this year!

TREASURER'S REPORT

Delivered by Seth Downs:

- Overall, the year was fiscally sound. Income Statement, Balance Sheet & 2018/2019 Budget presented.
- Highlights include higher membership fees earned than budgeted, however lower revenues generated (fundraising & socio-cultural grants) than budgeted.
- Expenses for programming and operating came in under budget, therefore we remain in healthy financial position.

- Some expenses we had budgeted for in 2017/2018 will be spent or incurred in 2018/2019 fiscal year – such as Sand (performer) and Grad gifts.
- Current Assets: Chequing (as of March 31, 2018) = \$3092.14 (+ \$100 petty cash)
- Current Assets: Gaming (as of March 31, 2018) = \$1806.64
- Liabilities (as of March 31, 2018) = \$869.15

Motion to accept Treasure's Report: Sarah; seconded Suzanne; all in favour. Thank you to Seth for his time, effort and diligence with the CPF books.

ELECTION OF 2018-2019 OFFICIERS

President – nominations open

Amy moved to nominate Sarah Grielens; seconded by Suzanne

Nomination accepted by Sarah.

No other nominations.

Vote – 5 members in favour; 0 opposed. **Sarah Grielens elected for President.**

Vice President – nominations open

No nominations for Vice President.

Position vacant.

Treasurer – nominations open

Motion to nominate Seth Downs raised by Sarah; seconded by Amy

Nomination accepted by Seth.

No other nominations.

Vote – 5 members in favour; 0 opposed. **Seth Downs elected as Treasurer.**

Secretary – nominations open

Motion to nominate Katherine Pratt made by Carolyn; seconded by Seth.

Nomination accepted by Katherine.

No other nominations.

Vote – 5 members in favour; 0 opposed. **Katherine Pratt elected as Secretary.**

Directors at Large – nominations open

Sarah moved to nominate:

- Amy Klepetar and Shelley Potter for Ecole Mountainview parent representatives;
- Pierre-Michel Grielens for Ecole Jack Cook parent representative;
- Suzanne Bitzer for Caledonia Secondary School parent representative; and
- Carolyn DeFreitas and Bruce La Haie for Skeena Middle School parent representatives.

Nominations accepted by all.

Vote – 5 members in favour; 0 opposed. **Amy Klepetar, Shelley Potter, Pierre-Michel Grielens, Suzanne Bitzer, Carolyn DeFreitas and Bruce La Haie elected as Directors at Large.**

BRAINSTORMING/INPUT FROM ALL FOR PROPOSED ACTIVITIES FOR NEXT SCHOOL YEAR

- “Welcome Back” event, to be held at either skating rink or pool. Seth to investigate. If skating is the chosen activity, Sarah will book the ice for a weekend in September.
- French Film Festival: book the movie theatre, showcase French short films for multi ages. Seth to find out pricing. We would have an MC, have events in between shows, scavenger hunt, etc.
- Maison Hante at Heritage Park: Bruce to lead.
- La tire sur la neige: Repeat this year’s events at EMV Carnival, Shredfest @ Shames Mtn and Skeena Middle School. Estimate 10 buckets needed.
- French summer camp: Amy will inquire if any student teachers she knows are interested in a summer job with the City of Terrace to do 3 weeks of French Camp.
- Seth to find out price for a storage locker for all our supplies.
- SD #82 Regional Concours: Seth and Sarah to coordinate.
- French performer for next year- Carolyn will ask CPF Smithers who they are bringing up to see if we can piggy-back. Angela Estelle is also interested in researching who may be able to perform here.

PROPOSED BUDGET 2017-2018

- presented by Seth
- amendment to remove \$500 from Summer Reading Club and add it to SD#82 Regional Concours, making the budget for Concour \$850
- Replace the Winter Carnival-Onion Lake line item with French Film Festival, \$500
- What are we doing with the \$2,600 Gaming funds?
- Motion to approve budget by Amy; seconded by Suzanne.
- Vote to approve – 5 in favour; 0 opposed. **CPF Terrace 2018-2019 Budget approved.**

NEW BUSINESS

- a. Signing Authority: no changes
- b. CPF-BC end of year reporting requirements to be done by Sarah and Carolyn.
- c. Teacher appreciation cards for discussion at next meeting
- d. Sand Northrup backpack notices are done and will be distributed to EMV and EJC by Sarah and Seth.
- e. EMV kindergarten orientations Friday June 8 will be done by Amy- 9:15am; Seth- 11:00am and Sarah: 1:15
- f. Danse Familiale scheduled for June 8 at EJC. Decorations to begin at 5:15, Bruce to do front table.
- g. Grad lunch event: date and location TBA, Carolyn getting pins engraved.
- h. CPF Awards: Sarah will have plaques engraved for EJC and EMV; she will also attend

the Cal Scholarship night to present the CPF scholarship. Carolyn to inquire about the CPF award at SMS.

- i. Teacher appreciation: Suzanne will coordinate a bouquet for EMV and EJC. Carolyn will do cards for teachers at SMS and Caledonia.
- j. St Jean Baptiste Day, June 24: Sarah will work with Caledonia to have students attend this event and meet Sage Benet, AFFNO youth representative.

NEXT MEETING DATE

Wednesday June 21, 2018 6:30 at Sherwood Brewhouse

MEETING ADJOURNMENT 9:03pm