



MEETING MINUTES

CPF November 05, 2018
Cafenara

In attendance: Sarah Grielens, Katherine Pratt, Carolyn DeFreitas, Seth Downs

Call to Order: 6:37 PM

Old Business

1. October Halloween event at Heritage Park: Heritage Park was low on volunteers so our Skeena volunteers ended up assisting the Park. We ended up without volunteers at our Maison Hauntee. Estelle Mitchell from AFFNO ran the whole event on her own, CPF will give her flowers as a thank you for her hard work.
2. Still waiting to hear from BC gaming for the remainder of \$750 dollars!
3. Financial Report from the Treasurer presented. We are in good shape after the socio-cultural grant of \$1155 came through in late September. Skating event came under budget by approximately \$135.
4. Welcome Back Event on September 30th at Terrace Skating was a huge success! We ended up with 9 new memberships and 10 renewal memberships. Eleven of these memberships were 3 year memberships! Many thanks to everyone who donated time, food and warm beverages.
5. French Film Festival: Still waiting to hear about prices and which films the Theatre can bring in. First subcommittee meeting was held in October, 2018.
6. Bonhomme? ACTION: Sarah to message Laura to see how the repair is coming along.
7. Concours Terrace 2019 date has been confirmed as Saturday March 09, 2019. We secured the drama room at SMS. Still need to find regional judges, meals for judges, cheque prizes, snacks for kids for Concours.

New Business

8. Theatre la Siezieme (TS) will be here for 3 workshops at Skeena Middle School on November 20 (\$916), partnered by CPF Terrace and CPF Prince Rupert. CPF

Terrace tentatively booked this group in the spring for the Elementary schools Ecole Mountainview and Ecole Jack Cook (\$924) for one performance. CPF has a \$1700 grant application in for Theatre la Siezieme workshops and the one day spring performance. Transportation for EJC students to EMV for the performance will need to be organized and confirmed.

9. Carolyn to hand out Sociocultural grant survey to the schools involved in TS. A suggestion to issue a press release with photos to the local paper announcing a community interest event was approved.
10. Sarah to talk to Jill Whitfield to let Ecole Mountainview PAC know CPF Terrace would like to present at the December PAC meeting to inform the new board the role of CPF, as well as present our initiatives and tentative financial support from PAC. Seth will draft a formal letter to EMV PAC itemizing funding support (Theatre La Siezieme, Bonhomme repairs, Concours, Film Festival) for the 2018-2019 year. ACTION: Sarah to email Seth a copy of spring performance contract; deposit for Theatre la Siezieme.
11. Get a package for Concours for what is required by the teachers/students : one to Ecole Jack Cook, one to Ecole Mountainview, for each teacher and admin; skeena, kitimat, hazleton. Cash prizes. Sarah to email Geary for district french coordinator to ask for money from school district for concours. Subcommittee to be formed for Concours. ACTION: Sarah to talk to Amy Klepetar and Suzanne Bitzer on heading up the subcommittee.
12. Concours: Kitimat and Hazelton have been informed informally. Carolyn recommended making a poster that says SAVE THE DATE!! Seth will send Carolyn the times each grade will be performing so it can be put on the poster. Other ideas include a welcome package with information on accommodations, places to eat, shopping, etc for out of town entrants and families.
13. CPF Hazelton will present an update on their French action program at the CMSD Board meeting on November 28, 2018. They have 15 minutes to present and have invited CPF Terrace to join with any other items we would like to present to CMSD . We would need to confirm by Nov 21, 2018.

<p>- <i>Next Meeting Date: January 14, 2019, 6:30 pm at Cafenara</i></p> <p>- <i>Meeting Adjourned 7:50pm</i></p>
